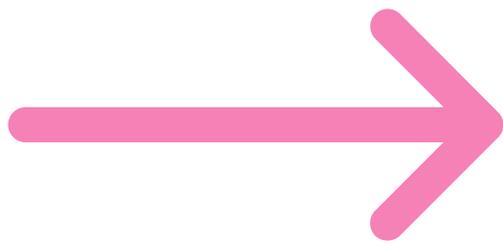


# 15 TIPS ON HOW TO WRITE A SPEECH



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- 1. Study all details  
about the topic**
- 2. Searching pros and  
cons**
- 3. Get inspired by  
others**



**4. Build your own style**

**5. Adjust your content to your audience**

**6. Create a good structure for your speech**



**7. Study your opposition  
stance**

**8. Efficient time usage**

**9. Use examples  
/metaphors/stories  
for clarity**



**10. Be honest**

**11. Use correct grammar**

**12. Choose the  
technique  
(formal/informal)**



**13. Underlining your final message**

**14. Understand why the last speech about the topic failed**

**15. Include in your speech answers to potential questions**



**Which is your  
favourite tool?**

